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**From:** Mottley, Tanya [Mottley.Tanya@epa.gov]  
**Sent:** 10/23/2015 3:49:25 PM  
**To:** daw, harry [daw.harry@epa.gov]  
**Subject:** RE: PCB Guidance Discussed at the recent RDDs meeting  
**Attachments:** pcb\_bdg\_mat\_qa.pdf

Hi Harry. The PCB Schools Guidance I referred to in the meeting is the Qs and As that the WG spent many months updating. I'm attaching it here for your convenience, since the website is switching over to Drupal and they're currently hard to find on the internet. We did a very soft launch of the Qs and &As, meaning that we didn't really advertise they were out there when we posted them to the website. Rather, we in HQ are now working on the initial stages of an outreach strategy, in part to use the Qs and As to promote cleaner schools in general which will help to address PCB exposure.

It probably won't be until November that we have an initial outreach plan to share with the WG for how we'll work with the Tools for Schools program to incorporate our PCB Schools Guidance. In the interim, the WG is focusing now on considering whether the agency would want to make regulatory or non-regulatory changes to help schools address PCB problems when they arise.

Regarding an "implementation plan", I'm not clear on what he's talking about. The PCB School Guidance (i.e., Qs and As) are posted to help the public. PCB Regional Coordinators should refer to the Qs and As when providing guidance to school administrators. Perhaps he wants an implementation plan for how your PCB Regional Coordinator will work with schools to ensure they're taking action in accordance with the guidance – but this is just a guess.

I'm not in the office today, but let me know if you have any questions and I'll get back to you on Monday.

Tanya

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**From:** daw, harry  
**Sent:** Friday, October 23, 2015 11:28 AM  
**To:** Mottley, Tanya <Mottley.Tanya@epa.gov>  
**Subject:** PCB Guidance Discussed at the recent RDDs meeting

Hi Tanya,

Yesterday John Armstead briefed us on the items discussed at last week's meeting. He mentioned that there was a new PCB in Schools Guidance issued and asked for an implementation plan. I just want to make sure that the plan he's referring to is the "Practical actions for Reducing exposure to PCBs in Schools and Other Buildings" and that there isn't something else that was discussed. He didn't provide any reference documents for us to look at and I just want to certain that there isn't a separate guidance for EPA staff that he might be referring to. I can't think of one but I just wanted to check. Any help you can provide is appreciated.

Harry T. Daw, Associate Director

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